



Data protection declaration of GEOS Germany GmbH

Our company takes the protection of your private and personal sphere seriously. Your data is protected in accordance with statutory provisions.

In the following you will find information on which data is collected during your visit to our homepage and how it is used:

1. Name and contact data of the controller in charge of processing and the company Data Protection Officer

This data protection information applies to data processing through:

Controller: GEOS Germany GmbH (referred to in the following as: GEOS), Auguststr. 19 – 29
53229 Bonn, Germany, e-mail: info@geos-germany.com telephone: +49 (0)228 / 96 96 090
fax: +49 (0) 228 – 96 96 09-10.

The company Data Protection Officer of GEOS can be reached at the aforementioned address, c/o Mr. Christian Holl, or at info@geos-germany.com.

2. Collection and storage of personal data as well as type and purpose of its use

a) When visiting the website

When you access our website <https://www.geos-germany.com>, the browser used on your terminal device automatically sends information to the server on our website. This information is temporarily stored in a so-called log file. The following information is collected without your doing anything and stored until it is automatically erased:

- IP address of the computer making the enquiry,
- Date and time of access,
- Name and URL of the file called up,
- The website from which access is taking place (referrer URL),
- The browser used and if applicable the operating system of your computer as well as the name of your access provider.

The said data is processed by us for the following purposes:

- To ensure a smooth connection set-up for the website,
- To ensure that our website is easy and convenient to use,
- To evaluate system security and stability as well as
- for other administrative purposes.

The legal foundations for the processing of data are provided by Art. 6 (1) (1) (f) of the GDPR.

b) Using our contact form

If you have questions of any kind, we offer you the opportunity to contact us using the form provided on the website. A valid e-mail address is required so that we know from whom the request is coming and to be able to answer it. Further information can be provided on a voluntary basis.

The data is processed for the purpose of contacting us in accordance with Art. 6 (1) (1) (a) of the GDPR on the basis of the consent that you voluntarily give to us. The personal data collected by us for use of the contact form is automatically erased after your request has been processed.



3. Disclosure of data

Your personal data will not be transmitted to third parties for purposes other than those listed below. We only disclose your personal data to third parties if:

- You have provided your express consent in accordance with Art. 6 (1) (1) (a) of the GDPR,
- Disclosure in accordance with Art. 6 (1) (1) (f) of the GDPR is necessary for the assertion, exercise or defence against legal claims and there is no reason to assume that you have an overriding interest worthy of protection in your data not being disclosed,
- In the event that there is a legal obligation to transfer data in accordance with Art. 6 (1) (1) (c) of the GDPR, and
- This is permitted by law and is required under Art. 6 (1) (1) (b) of the GDPR in order to process the contractual relationship with you.

Our legitimate interest derives from the purposes for data collection listed above. Under no circumstances do we use the data collected for the purpose of drawing conclusions about you personally. In addition, we use cookies and analysis services when you visit our website. You will find more detailed information on this in sections 8 and 9 of this Data Protection Declaration.

4. Rights of data subjects

You are entitled:

- To request information on your personal data processed by us in accordance with Art. 15 of the GDPR. In particular, you may request information on the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right to correction, erasure, restriction of processing or objection, the existence of a right of appeal, the origin of your data if the data were not collected by us, and the existence of automated decision-making including profiling and, if applicable, pertinent detailed information on the data;
- To demand erasure of incorrect data or completion of incomplete personal data stored by us without undue delay in accordance with Art. 16 of the GDPR;
- To request the erasure of your personal data stored with us in accordance with Art. 17 of the GDPR unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend against legal claims;
- To restrict the processing of your personal data in accordance with Art. 18 of the GDPR if you dispute the accuracy of the data, if the processing is unlawful but you reject erasure of the data and we no longer need the data, but if you need it to assert, exercise or defend legal claims or if you have filed an objection to the processing in accordance with Art. 21 of the GDP;
- To receive your personal data that you have provided to us in a structured, up-to-date and machine-readable format or to request its transfer to another controller in accordance with Art. 20 of the GDPR;
- To revoke your consent to us at any time in accordance with Art. 7 (3) of the GDPR. If you do so, we will no longer allowed to continue processing data based on this consent in the future and



- To complain to a supervisory authority in accordance with to Art. 77 of the GDPR. As a rule, you can contact the supervisory authority having jurisdiction over your usual place of residence or workplace or our registered office.

5. Right to object

If your personal data are processed on the basis of legitimate interests in accordance with Art. 6 (1) (1) (f) of the GDPR, you are entitled to object to the processing of your personal data under Art. 21 of the GDPR provided that there are reasons for this which arise from your particular situation or the objection is directed against direct advertising. In the latter case, you have a general right of objection, which we will implement without your stating that a special situation is involved. If you wish to exercise your right of revocation or objection, it suffices to send an e-mail to info@geos-germany.com.

6. Data security

We use the most widely disseminated SSL (Secure Socket Layer) method in connection with the highest respective level of encryption supported by your browser. This is a usually 256-bit encryption. If your browser does not support 256-bit encryption, we use 128-bit v3 technology instead. You can see whether an individual page of our website is transmitted in encrypted form by looking at the closed display for the key or lock symbol in the lower status bar of your browser. We furthermore take suitable technical and organisational security measures to protect your data against accidental or intentional manipulation, partial or complete loss, destruction or unauthorised access by third parties. Our security measures are improved and refined on a continuous basis in line with technological developments.

7. Up-to-dateness and amendment of the Data Protection Declaration

This Data Protection Declaration is currently valid as of May 2018. As a result of the further development of our website and offers relating to such or due to changes in legal or official requirements, it may become necessary to amend this Data Protection Declaration. You can call up and print out the current Data Protection Declaration at any time on the website at <https://www.geos-germany.com/datenschutz>

8. Cookies

We use cookies on our site. These are small files automatically created by your browser that are stored on your terminal device (laptop, tablet, smartphone, etc.) when you visit our site. Cookies do not do any damage to your terminal device, nor do they contain viruses, Trojans or any other malware. Information is stored in the cookie that is generated in each case in connection with the specifically used terminal device. This does not mean that we immediately become aware of your identity, however. The use of cookies serves on the one hand to make the use of our services more convenient for you. For example, we use so-called session cookies to recognise that you have already visited individual pages of our website. These are deleted automatically after you leave our site.

In addition, we also use temporary cookies that are stored on your terminal device for a specified period of time to optimise user-friendliness. If you visit our site once again to use our services, it automatically recognises that you have already visited us and what entries and settings you have made so that you do



not have to enter them again. Secondly, we use cookies to statistically record the use of our website and to evaluate this usage by you for the purpose of optimising our services (see section 5). When you return to our site, these cookies enable us to automatically recognise that you have already visited us. These cookies are automatically deleted after a specified period of time.

The data processed by cookies is required for the aforementioned purposes in order to protect our legitimate interests and those of third parties in accordance with Art. 6 (1) (1) (f) of the GDPR.

Most browsers automatically accept cookies. You may configure your browser, however, so that no cookies are stored on your computer or a message always appears before a new cookie is set. The complete deactivation of cookies may result in your not being able to use all the functions of our website, however.

9. Tools

We use Google Maps on our website on the foundations provided by Art. 6 (1) (1) (f) of the GDPR. The underlying advertising purpose is deemed to constitute a legitimate interest in the meaning of the GDPR. Responsibility for operation in compliance with data protection requirements must be guaranteed by its respective providers.

Google Maps

This site uses the map service Google Maps via an API. The provider is Google Inc, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA.

It is necessary to save your IP address to use the functions of Google Maps. This information is usually not transmitted in anonymised form to a Google server in the USA and stored there.

Google Maps is used to present our online services in an appealing manner and to make it easy to find the locations stated by us on the website. This constitutes a legitimate interest in the meaning of Art. 6 (1) (f) of the GDPR.

You can find more information on the handling of user data in Google's Data Protection Declaration:

www.google.de/intl/de/policies/privacy/.